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Archer Martin

INCORPORATED 1879.

HISTORICAL AND SCIENTIFIC SOCIETY OF MANITOBA.

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CONSTITUTION AND BY-LAWS

OF THE

HISTORICAL

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CONSTITUTION

OF

The Historical and Scientific Society

OF MANITOBA.

NAME.

This Society shall be called the The Historical and Scientific Society of Manitoba.

ARTICLE I.—OBJECT.

The object of the Society shall be to collect, embody, arrange and preserve, a library of books, pamphlets, maps, manuscripts, prints, papers or paintings; a cabinet and museum of minerals, archæological curiosities and objects generally illustrative of the civil, religious, literary and natural history of the lands and territories hereafter mentioned; to rescue from oblivion the memory of the early missionaries, fur-traders, explorers and settlers of the aforesaid lands and territories, and to obtain and preserve narratives in print, manuscripts or otherwise, of their travels, adventures, labors and observations to ascertain, record, preserve and publish, when necessary, information with regard to the history and present condition of the said regions,

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and the Society may take steps to promote the study of History and Science by lectures and other means.

Article II.—Members.

The Society shall consist of active, corresponding and honorary members.

Active members shall consist of persons residing in the Province of Manitoba.

Corresponding members shall be persons residing elsewhere, who feel an interest in the Society and its objects, and are willing to aid it by representing it in their vicinity and procuring donations for its library and museum.

Honorary members shall consist more particularly of persons whose careers have been associated with the history of the Dominion of Canada, in trade, explorations, science, art, literature or missionary labors.

Article III.—Election of Members.

No person shall hereafter be elected a member unless proposed and seconded at a regular meeting of the Society or Executive Council, and balloted for at the next succeeding meeting of the Society, and one negative vote on every five cast shall exclude the candidate.

Article IV.—Fees and Dues.

Each active member shall on admission pay four dollars in full of entrance fee and all dues for the first year, which shall be enclosed with the application for membership, and shall pay two dollars yearly thereafter.

Any person, by paying twenty dollars at one

time, may be elected a life member, and shall thereafter be free from the payment of annual dues.

Should any member fail to pay the annual dues for two years successively his name may be erased from the roll of membership and not replaced until all arrears are paid.

When an active member removes from the province his name may, upon notice to the Secretary, be placed on the list of corresponding members; and when a corresponding member becomes a resident of the province he may, on application, be entered on the list of active members on payment of the entrance fee.

Article V.—Government.

The Government of the Society shall be vested in an Executive Council of fifteen active members to be chosen by ballot at the annual meeting of the society, and notice of said meeting shall be given in at least two newspapers of the province.

The Executive Council so chosen shall have the custody of the buildings, funds, securities and properties of all kinds belonging to the society. They shall have in their hands the entire control and regulation of its affairs in the interval between the annual elections. They shall have control of the collection and disbursement of funds, and shall take all needful measures for the success and proper management of the society. They shall have power to appoint such standing committees from their own number as they shall deem necessary to the successful operations of the society and its several departments, and may frame by-laws for the regulation of the museum and library as they may see fit, provided the same are not inconsistent with the provisions of this consti-

tution and the Act of Incorporation. They shall fill vacancies in their own number caused by death, removal from the province, resignation or any other cause, or among the officers of the society, and may declare the place of any member of the Council vacant who shall be absent from more than three successive meetings of the Council without sending a reasonable excuse therefor to the society.

Article VI.—Officers.

The officers of the society who shall also be members of the Executive Council shall be as follows:

President,
1st Vice-President,
2nd Vice-President,
Corresponding Secretary,
Recording Secretary,
Treasurer.

The above officers shall be elected by ballot at the annual meeting of the society, and shall serve for the term of one year and until their successors are appointed.

If any officer is absent from the monthly meetings of the Executive Council more than three successive meetings, unless detained by sickness, absence from the Province, or any just cause, his office may be declared vacant.

Article VII.—Vacancies.

If a vacancy shall happen in any of the offices of the society or in the Executive Council it shall be filled by a special election at the next meeting of the Executive Council, and the person so elected shall hold his office for the unexpired term of the person vacating the same.

Article VIII.—Annual Meeting.

The annual meeting of the society shall be held on the second Tuesday of February in each year.

Article IX.—Presiding Officer.

The President, or in his absence one of the Vice-Presidents, or in their absence a chairman "pro tem" shall preside at all meetings of the society and of the Executive Council and shall have a casting vote. He shall preserve order and decide all questions of order subject to an appeal.

Article X.—The Recording Secretary.

The Recording Secretary shall keep the minutes and records of the society, give due notice of all meetings of the society or Executive Council. He shall record the death of members and report the same to the next meeting. The Secretary may also perform the duties of librarian when so decided by a vote of the Executive Council.

Article XI.—Corresponding Secretary.

The corresponding secretary shall carry on the correspondence with honorary and corresponding members, as well as with all literary and scientific correspondents, individual or corporate of the society, and shall preserve the originals of all letters received by him, and lay them before the Executive Council at its monthly meetings. He shall be ex-officio a member of all standing committees and perform such other duties as the Executive Council may direct. He shall make a written report of the operations of the society through the Executive Council to the annual meeting of the society.

Article XII.—Treasurer.

The treasurer shall receive all monies belonging to the society and disburse the same only on the order of the Executive Council attested by the Recording Secretary. He shall keep a true account of his receipts and payments and report the same in full to the society at its annual meeting. He shall also report to the Executive Council quarterly at its meetings in April, July and October the amount of receipts and payments and the balance then on hand.

Article XIII.—The Librarian.

The Librarian, who shall be elected by the Executive Council, shall have charge and superintendence of the library and museum of the society and the care and arrangement of the books, manuscripts, maps, paintings, &c., belonging to the same. He shall properly preserve, arrange and keep them in good order. He shall prepare and keep a proper catalogue and list of the same. He shall keep a book in which shall be recorded all donations to the society of whatever nature with the name of the donor and date of presentation, and shall acknowledge the receipt thereof, and also carefully label such donations with the title of the society and the name of the donor. He shall under no circumstances permit any book, MSS., document or anything belonging to the society to be removed from the rooms unless permission has been granted by the Executive Council. At each monthly meeting of the Executive Council he shall report the donations received since last meeting, and at each annual meeting he shall make a full report on the condition and progress of the library and museum.

ARTICLE XIV.—AMENDMENTS TO THE CONSTITUTION.

This constitution can be altered or amended only at an annual or a general meeting, called for that purpose, of the society, and notice of such proposed amendment must be given at a meeting of the Executive Council at least one month previous to such annual meeting.

BY-LAWS.

NUMBER 1.—The regular meetings of the Executive Council shall be held on the second Thursday of each month at 7.30 p.m., and a regular meeting of the society shall be called for the fourth Thursday at 7.30 p.m.

No. 2.—Special meetings of the Council or of the society may be called by the authority of the President, or of either Vice-Presidents, on due notice, either written or printed, stating the purpose of the meeting, being given.

No. 3.—At any regular meeting of the society the order of business shall be that proposed by the Executive Council and announced by the chairman. In the absence of such prepared order of business the following shall be followed :

1. Reading and confirming the minutes.
2. Reading and referring letters, memorials, &c.
3. Inquiries.
4. Giving notices of motions.
5. Unfinished business of former notices.
6. Reports of committees.
7. Miscellaneous business.

No. 4.—Five members of the Executive Council shall form a quorum of the same for the transac-

tion of business, but a less number may agree to adjourn the meeting, after half an hour has elapsed from the advertised time of the meeting.

No. 5.—The Standing Committees shall be as follows:

(1.) FINANCE AND PROPERTY COMMITTEE whose duty it shall be to examine all bills against the society and report upon them, audit the quarterly and annual reports of the treasurer, manage the property of the society, and attend to its leasing and other matters connected therewith.

(2.) LIBRARY AND MUSEUM PUBLICATION COMMITTEE, whose duty it shall be, with the librarian, to take general superintendence of the library and museum, the purchase of books, exchange of publications, editing and supervising such papers as the society may decide to print, and to procure suitable furniture and appliances for the library, museum, or rooms of the society.

(3.) ARCHÆOLOGY AND NATURAL HISTORY COMMITTEE, whose duty it shall be to secure and record all facts concerning the history, religion and habits of the aboriginal inhabitants and the present Indian tribes and inhabitants of the region included within the operations of the society, and to collect and preserve for the museum such relics and curiosities as will best illustrate such facts, as well as to prepare and arrange for the collection of the society such specimens illustrating the natural history of the country as they may collect, or as may be presented to the society for preservation.

No. 6.—All committees, both standing and special, shall report on the subject referred to them

at the next succeeding meeting of the Council, which report must be in writing, and signed by the chairman of the committee.

No. 7.—The Presidents, or either of the Vice-Presidents, shall call a meeting of the Council whenever required to do so in writing by five members of the society.

No. 8.—No alteration shall be made in the by-laws unless such proposed alteration shall have been proposed in writing at a regular meeting of the Executive Council at least one month previous, and shall be adopted by two-thirds vote of the members present at the next regular meeting.

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EXECUTIVE COUNCIL.

ELECTED 10TH FEBRUARY, 1880.

PRESIDENT.—His Lordship Chief Justice Wood.
1ST VICE-PRESIDENT.—William Cowan, M.D.
2ND VICE-PRESIDENT.—Alex. Macarthur, Esq.
CORRESPONDING SECRETARY.—Rev. Prof. Bryce, M.A., LL.B.
RECORDING SECRETARY.—James Stewart, Dominion Meterological Observer.
TREASURER.—Mr. S. R. Parsons.

COUNCIL.

Jas. H. Rowan, Esq., C.E., C.P.R.
Hon. John Norquay, Premier of Manitoba.
E. W. Jarvis, Esq., B.A., C.E.
Hon. Joseph Royal, Esq., M.P.
Rev. Prof. Hart, M.A.
Geo. H. Ham, Winnipeg Tribune.
A. H. Whitcher, Esq., Inspectors of Surveys.
A. Macdonald, Prothonotary.
R. M. Howard, Clerk Executive Council.

COMMITTEES FOR 1880.

FINANCE AND PROPERTY.

A. Macarthur, E. W. Jarvis, Jas. Stewart, S. R. Parsons, Geo. H. Ham.

LIBRARY AND MUSEUM.

The Chief Justice, R. M. Howard, Prof. Hart, Jas. H. Rowan, Hon. Joseph Royal.

ARCHÆOLOGY AND SCIENCE.

Dr. Cowan, Prof. Bryce, Hon. J. Norquay, A. H. Whitcher, A. Macdonald.